



**Minutes of the Perry County Board of Commissioners
Regular Meeting
2:00 p.m. - Thursday, July 21, 2016
County Board Room – Perry County Government Building**

A regular meeting of the Perry County Board of Commissioners was convened at 2:00 p.m. on Thursday, July 21st 2016 in the County Board Room at the Perry County Government Building in the City of Pinckneyville.

OPENING

County Chairman Bobby Kelly called the meeting to order at 2:00 p.m. The Pledge of Allegiance to the Flag of the United States of America was recited by those in attendance.

County Clerk Josh Gross called the roll. The following members answered the call of the roll: Chairman Bobby Kelly, Commissioner Sam Robb, and Commissioner James Epplin. The following department heads were present: Solid Waste Zoning Director Becky Tracy, Perry County Health Department Director Barb Taylor, and County Engineer Brian Otten.

APPROVAL OF MINUTES

Chairman Kelly asked for the minutes of the July 7th, 2016 regular Board of Commissioners meeting, be approved. Commissioner Robb seconded the motion. On voice vote, the motion was approved.

APPROVAL OF AGENDA

Chairman Kelly called for additions or deletions to the meeting agenda. Executive Session was removed from the schedule and Steve Rynders and Doug Clark were added to public comments section.

Commissioner Robb moved the amended agenda for the meeting be approved as amended. Commissioner Epplin seconded the motion. On voice vote, the motion was approved.

RESOLUTIONS – PERRY COUNTY BOARD OF PUBLIC HEALTH APPOINTMENT

Chairman Kelly stated that the terms of Dr. Charles Roe needs to be filled since his recent move to honorary lifetime member on the Board of Public Health. Health Department Administrator asked that the board appoint Dr. Lucas Steele to fill that vacancy for the remainder of the term. Chairman Kelly appointed Dr. Lucas Steele to complete the remainder of the three-year term on the Health Board.

- Dr. Lucas Steele (Term Ending 2-28-2017)

Commissioner Epplin moved the Resolution 2016-96, a resolution ratifying the Chairman's appointment of Dr. Lucas Steele, to Perry County Board of Health for a three-year term ending February 28, 2017, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVE MAKING DR. CHARLES ROE AN HONORARY LIFETIME MEMBER TO THE PERRY COUNTY BOARD OF PUBLIC HEALTH

Clerk Gross addressed the Board about the desire of the Public Health Board to make Dr. Roe an honorary lifetime Board member. Dr. Roe has been involved with the Board since its inception and as his current term is set to expire they have chosen to honor him with this lifetime membership. While this is an honorary title and carries with it no voting privileges it is intended to thank Dr. Roe for his years of service. Public Health Director Barb Taylor spoke up stating that this is just one way they can say thank you to Dr. Roe for all the hard work he has done over the years. And that the Public Health Department might not be in existence if it was not for him and a few others who worked so hard during its creation.

Commissioner Robb moved that Resolution 2016-97, a resolution approving Dr. Charles Roe to be an honorary member to the Perry County Board of Public Health be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote.

Upon call of roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVING JUDGES OF ELECTION

County Clerk Gross presented a listing of judges of election as presented by the two leading political parties. Clerk Gross explained that precinct committeemen nominate election judges for their precinct following the primary election every two years. The political party chairmen submit a list of all judges for their party. The attached lists are to be approved by the County Board, then submitted for confirmation in the Circuit Court. Once that process is completed, judges will be officially commissioned. Election judge training schools are scheduled for mid-September. Clerk Gross said he is also encouraging other interested individuals to contact his office.

Commissioner Epplin moved the Resolution 2016-98, a resolution appointing judges of election as submitted by the political parties, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – RAFFLE LICENSE APPLICATIONS (4)

Raffle license applications were presented for approval. Application and fees are in order and approval is recommended for applications as follows:

- Pinckneyville Correctional Facility (2016-RL-19)
- Swanwick Bethel Cemetery Picnic (2016-RL-18)
- Perry County Home Community Education Association (2016-RL-19)
- Immaculate Conception Church (2016-RL-20)

Commissioner Robb moved that Resolution 2016-99-102, resolutions approving raffle license applications and issuing the licenses as indicated above, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolutions adopted.

RESOLUTION – APPROVE SPECIAL USE PERMIT

Becky Tracy, the Zoning Administrator, presented the Board with an application for a Special Use Permit and a recommendation to approve. This is for a used mobile home replacing an older mobile home.

- William Giacomo (SUP-16-06)

Commissioner Epplin moved the Resolution 2016-103, a resolution approving a Special Use Permit, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTIONS – BOARD OF REVIEW APPOINTMENTS, 2015 ASSESSMENT YEAR

County Clerk Gross distributed a memorandum to the Board requesting re-appointments of Board of Review members for the 2016 assessment year. As the 2015 assessments are complete, Mr. Batteau would like a new Board of Review constituted to conduct business, including approval of certificates of error and other business. Chairman Kelly re-appointed Jeffrey Robinson, John “Andy” Clarke and Robert Kelly to the Board of Review for the 2016 assessment year.

Commissioner Robb moved that Resolution 2016-104-106, resolutions ratifying the Chairman’s re-appointments of Jeffrey Robinson, John “Andy” Clarke and Bobby Kelly as member of the 2016 assessment year, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of roll, the following members voted aye: Commissioner Robb and Commissioner Epplin. Chairman Kelly Voted present. The motion passed on a vote of 2-0-1 and the resolutions adopted.

DISCUSSION

1. **Josh Gross** – Clerk Gross addressed those in attendance regarding an adjustment to the budgeting process. Currently every office holder budgets for themselves an equipment amount to cover the costs of updating equipment. In past years this has led to some large purchases at inopportune times. Due to the cash flow issues that Perry County experiences, these transactions have resulted in delays in making some bill payments. The new budgeting model provided by Clerk Gross will move the equipment line items from the departmental budgets to the General Fund budget. This forces any equipment purchase above \$2,500 to be preapproved through the Board of Commissioners prior to being purchased.

All three County Board members are strongly in favor of this new step in budgeting.

2. **Steve Rynders** – Mr. Rynders addressed the board with his concerns over Carnation Road. This road was rocked by the County Highway Department many years back and has received zero maintenance since that time, according to Mr. Rynders. He is asking the board for some assistance in getting the road maintained or allowing him to purchase the road and make it a private road. Engineer Otten was unaware of the issue and quickly determined this happened years before he took over as Highway Engineer. He quickly agreed to take a look at Carnation Road and see what steps the County can take to address Mr. Rynders concerns.
3. **Doug Clark** – Mr. Clark wanted to take an opportunity to introduce himself to the board and those in attendance. He will be taking over as the new 911 Coordinator, replace the retired Randy DeMent. Mr. Clark took this opportunity to update the board on the changes made in State Statute about road sign maintenance. Due to the statutory changes, E-911 no longer will handle the sign maintenance. This should be moved to the County Highway Department and the equipment currently being used by the E-911 Department will be transferred to the County Highway Department. Engineer Otten spoke to the board that while the County Engineer Association isn't happy about the change, he understands that the changes need to take place. This change will cause the County some lost revenue however, that will be a minimal loss. The board thanked Mr. Clark for his information and stated they are glad to have him on the team.

COMMENTS & ANNOUNCEMENTS

Chairman Kelly called for comments from the public or announcements from department heads. There were none.

EXECUTIVE SESSION

PAYMENT OF CLAIMS

Board members examined claims presented for payment. The board agreed to pay all bills as presented. With the exception of the claim for the Chevrolet Silverado purchased through the Perry County Sheriffs office.

Commissioner Epplin moved that all claims against the General Corporate Fund and all claims against special purpose funds, be approved (see attached), with General Corporate Fund expenses to be prioritized according to policy. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Chairman Kelly, Commissioner Epplin, and Commissioner Robb. The motion was approved on a vote of 3-0 and payment warrants granted.

ADJOURNMENT OF SUMMER QUARTER MEETING

There being no further business to come before the Board, the Chairman said he would entertain a motion to adjourn the Summer Quarter meeting, and reconvene the Summer Quarter meeting at 6 p.m. on Thursday, August 4, 2016.

Commissioner Robb moved the Board adjourn the Summer Quarter meeting and reconvene the Summer Quarter meeting at 6 p.m. on Thursday, August 4, 2016. Commissioner Epplin seconded the motion. On voice vote, the motion was approved and the Board stood adjourned at 2:32 p.m.

Submitted:

JOSH GROSS, County Clerk
Clerk of the Board of Commissioners
County of Perry, State of Illinois

Approved: August 4, 2016